**Kensington PTA Executive Board Meeting**

**Agenda**

**Tuesday November 5, 2019**

**9:30 am KIS Commons**

1. Presidents Report
	1. A lot of RSVPs for book fair
2. VP Report
	1. Book Fair flyer created
	2. Teacher luncheon – everything but 1 item was volunteered for
	3. Pizza day + water bottle email sent out. The waste, flipping, crinkling of bottles is an issue.
	4. Conferences: 4tth grade mural/5th grade distribution – will be handed out at conferences. If not claimed, will be sent home with children.
3. Treasurer’s Report
	1. Please turn in receipts in a timely fashion. Checks that don’t clear on time can be reconciled as a line item but beyond that our audit is negatively affected by receipts from the previous fiscal year.
	2. Taxes have been filed from last fiscal year
	3. Paid PTA dues
	4. As of now we have $45K in our account. Everything is reconciled except 2 checks.
	5. 6 people haven’t paid their memberships yet
	6. Need additional budget review for Great Lakes Theater – extra $80 to be approved – PASSED
	7. Spooky Saturday -- $7600 brought in, $3300 expenses -- $4200 in profit
4. Secretary’s Report
	1. Call for a vote to dispense last meetings minutes – PASSED
5. Delegate’s Report
	1. Book Fair -- Need volunteers for both shifts – need people for event and book fair (3 for each [am and pm]). Will have sensory room. Doing E-wallet this year – parent can put money into an account so it eliminates cash; whatever is not spent goes back to the parent.
	2. 5K – letters mailed to residents for driveways that people cannot get out of. Nov. 15 registration deadline. We have to pay the officers – each gets $50; we need to get number from police department (we think 2 officers). Maybe key club can assist with route. We borrowed a timer last year – Mr. Murphy thinks it was from rec department or high school – Mr. Murphy will ask Mark Wagner. One water stop at the end of Beachcliff – Student Council can possibly help with water stop. Have something at the end of the race too – coffee, etc. Maybe get different groups to have different cheer sections. Pep band at the finish line? Need to request for facilities to have a custodian on site in case we need something – half hour before and after the race so the district knows what’s going on. 8a start – need to be finished by 10a. Megan to take care of buying cups and hot chocolate.
6. Family Events
	1. Still reviewing what was suggested at last general board meeting

Meeting adjourned 10:15 am

 **Next Meetings**

**General Board Meeting**

January 9, 2020– 7pm KIS Commons

Mellow Mushroom Happy Hour to follow! Bruschetta and drink specials provided!

 **Executive Board Meeting**

 December 5, 9:30am, KIS Commons